

## **Plan of Action 2018-19**

1. Organizing Orientation Programme by all Departments
2. Ensure availability / purchase of laboratory materials, equipments, glassware, chemicals etc. in the departments having practical subject.
3. Encourage and give stress on teaching through ICT.
4. Invite subject experts, alumni and other academicians for talks / lectures / Workshops.
5. Organize Environment Awareness Programmes.
6. Awareness regarding Disaster Management.
7. Organize workshops for making the students digitally literate / language proficiency / computational skills.
8. Encouraging students to be a part of ECO Club (Vasundhara)
9. Ensure celebration of some special days/week.....like science week, Hindi week, world environment day, etc.
10. Organize debate, essay, quiz etc. competitions at departmental level as well as college level by different committees like cultural committee, NSS, Rovers and Rangers.
11. Organize Departmental Alumni meet.
12. Make due arrangement to complete the courses by engaging extra classes before the preparation leave.
13. Proposed dates for Enthusia-18 are December 17-21, 2018.
14. Some Community Awareness Programmes / Women Empowerment Programmes / Career Counselling Programmes may be organized.
15. Ensure documentation of all the activities organized by the department.
16. To follow Tutor-Guardianship Scheme in all Departments.
17. To nominate Class Representatives (CR) and mentors for each UG and PG class.
18. To elaborate and define the duties of CRs and Mentors.